

Daniel R. Katter

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Professional Objective

To apply my accumulated skills to be make an immediate and lasting contribution in a growth oriented environment.

Experience

[Williams-Sonoma, Incorporated](#) - San Francisco, CA – January 2003 – Present

Producer: May 2006 - Present

- Manage day-to-day operations for [Pottery Barn Kids](#) catalog photography.
- Work on location and in studio with Creative Directors, Stylists, Photographers, Merchandise Coordinators, Sample Coordinators, Buyers, Warehouse Staff, Homeowners, Studio Staff, Caterer's and other Producer's to plan and execute Catalog Photography.
- Identify and solve issues and problems in advance and as they arise to make the shoot run as smooth as possible.
- Create Shot List for the day's photography and monitor progress.
- Hire, train, direct and supervise Merchandise Coordinators in their daily tasks.
- Completed Williams-Sonoma Inc. management training classes in Respectful Workplace, Hiring Top Talent, and Conflict Management.
- Winner of the Third Quarter 2006 Williams-Sonoma "Catch the Spirit" award – a peer nominated award for exemplifying the company's "People First" ethic.

Lead Merchandise Coordinator: January 2003 – May 2006

- Loaded and delivered trucks with merchandise and props to location for catalog photo shoots for [Pottery Barn Kids](#).
- Assisted in ordering product for shoots when needed. Checked for accuracy of merchandise to be brought to set.
- Assisted photographer and stylists in preparing the set for the shoot and restored the location to its original state after the shoot.
- Worked with merchants, photo and warehouse personnel to resolve questions and issues regarding merchandise.
- Developed and streamlined location photo truck system to maximize accuracy and efficiency.

Film Production Art Department: July 2004 to December 2005 – Various Films

Set Dresser, Physical Effects, Prop Master.

- Performed various duties for the Production Designer. Rented, built and modified props.
- Constructed and decorated sets.
- Created and executed basic special effects.
- Worked with Production Designer, Art Department Team and sometimes the Director and Producer on the exact design and/or desired effect of the task in question.
- Exercised flexibility and solution-focused thinking in solving problems.
- Utilized a variety of skills from hands-on construction to computer generated graphics and web pages. Used creativity to keep special effects safe and affordable.
- [List of productions](#) available on [dankatter.com](#).

Ctd.

Film Production Grip & Electric: October 2000 to February 2003

Swing Grip/Electric, Dolly Grip, Best Boy Grip, Key Grip, Best Boy Electric

- Performed various duties for the Director of Photography, and Gaffer to execute the lighting plans for Film Production.
- Set up the lights and stands, ran the power cables.
- Managed the electricity usage on the location or through the generator.
- Built and operated the dolly to perform camera moves during the shot.
- Conducted inventory and maintained equipment before, during and after the shoot.
- Worked efficiently in a high pressure environment to stay on schedule.
- Used creativity and the tools on hand to solve the variety of challenges that arose during the shoot.
- [List of productions](#) available on [dankatter.com](#).

Independent Web Design – Indiana and California - September 2002 – January 2006

Web Designer:

- Designed and laid out client web sites.
- Created graphics or matched current graphics to supplement an existing site.

[Ash Brokerage Corporation](#) - Fort Wayne, Indiana - September 1997 - January, 2001

Technology Department:

- Created and maintained on-line forms library on the company web site.
- Laid out and created custom software CD's for agent's in the field.
- Provided basic level internet and computer tech support over the phone and in person to agents in the field and coworkers respectively.

Case Manager:

- Organized, processed, and facilitated life insurance applications through the underwriting process.
- Communicated with both agents and home office regarding new business and customer service issues.
- Updated agency management program to reflect case activity.
- Provided term life insurance quotes to agents.
- Inspected life insurance policies for final delivery.

Office Services Department:

- Created, organized and implemented mailroom procedures and shipping system.
- Maintained hard-copy forms library.
- Processed and provided forms orders to agents in the field.
- Participated in shipping and receiving.
- Provided general assistance to coworkers.

Power Image Video Productions- Fort Wayne, Indiana - February 1992 - March 1996

Owner/President:

- Wrote, produced, and directed corporate and legal video presentations.
- A/B roll time-code based linear editing as well as non-linear editing.
- Created and rendered computer graphics and 3D logo animations.

Education

[Purdue University](#) - West Lafayette, Indiana. 1990.

Bachelor of Arts in Communication Specializing in Television/Video Production.

[International Film & Television Workshops](#) - Rockport, Maine - 1996.

Completed courses in Cinematography, Camera Operation, Production and Direction.

Software Experience

- **Microsoft Office:** Word, Excel, PowerPoint, Outlook.
- **Graphics:** Adobe Photoshop.
- **Non-Linear Video Editing:** Adobe Premiere Pro CS3 and Adobe After Effects CS3.
- **DVD Authoring:** Adobe Encore DVD CS3.
- **Web Page Design:** Macromedia Dreamweaver MX.
- **3D Graphics:** Lightwave 3D
- **PC Savvy and Mac able.** I am largely self-taught in the above mentioned applications and I have the ability to learn new applications quickly.

A Little About Me...

My variety of knowledge and skills gives me the ability to function in a variety of environments from suit and tie office one day to jeans and a tool belt on set the next day. I work well in a team environment such as catalog photography and film production as well as working alone on focused, extended projects such as quality checking an on-line forms library, designing a web site, editing video or writing a report.

I believe in organization and simplicity. In positions that provided the opportunity I have created or streamlined organization systems to make the process easy to use and efficient. In dealing with coworkers I believe in a diplomatic and positive approach. I try to create and maintain a positive workplace culture and environment while keeping the focus on getting the job done effectively.